



Modus Employment  
Helpline -  
Risk manage your business

CoffinMew 

# Modus Employment Helpline - Risk-manage your business

The MODUS Employment Helpline has been designed to provide employers with a system to assist with managing risk.

## **MODUS Employment Helpline:**

### **Risk Management**

Due to the volume of employment-related legislation most employers experience difficulty in keeping up with their legal obligations. As a result of this, employers are constantly at risk of unwittingly falling foul of employment law and being vulnerable to increasingly expensive and time consuming Employment Tribunal claims.

The MODUS Employment Helpline has been designed to provide employers with a system to assist with managing this risk through practical advice, guidance and support. Employers will benefit from advice and assistance from a team of experienced employment solicitors that understand the need for practical solutions to employment-related problems.

Membership of the MODUS Employment Helpline can help you manage the risk of employment issues for a single annual fee.

## **STAGE ONE**

### **Document Audit and Update**

At the outset of your membership of the MODUS Employment Helpline we will carry out an audit of your existing employment documentation, including contracts of employment, policies and procedures and handbooks to ensure that they are compliant with current employment legislation and practice.

Following the review, we will provide you with any new documentation that may be required to ensure that the documents are compliant with current employment legislation and practice compliant. We will also advise you on introducing the documentation to your employees. Unlike many other schemes, we will ensure that you are provided with documentation that matches your specific needs rather than giving you generic documents and expecting you to adapt them to your business.

The audit and update procedures will provide you with the confidence that your contracts and procedures are compliant with employment legislation, thus reducing the risk of disputes arising from outdated or unlawful contracts and policies.

## **STAGE TWO**

### **Employment Helpline and Dedicated Employment Solicitor**

Membership of the MODUS Employment Helpline will provide you with access by telephone or email during our normal office hours to employment law advice from qualified employment solicitors.

An additional benefit of the MODUS Employment Helpline is that you will have the benefit of a dedicated employment solicitor who will develop an ongoing relationship with you and your business. This will ensure that the employment team will all have a clear understanding of the particular needs and values of your business and its commercial considerations. The advice that you will

receive from the MODUS Employment Helpline will be informed, prompt and pragmatic to ensure that any problems can be dealt with efficiently and lawfully.

## **STAGE THREE**

### **Legal Expenses Insurance**

A further benefit of the MODUS Employment Helpline is legal expenses insurance cover. The insurance protection will cover your business against the legal costs of defending employment tribunal claims in addition to any compensation that might be awarded against the business.

The limit of indemnity is £250,000 per employment tribunal claim, with a maximum level of indemnity of £1 million each year.



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